

Welcome

Thank you so much for considering joining us as a CAP Job Club Coach. This is your opportunity to be part of a rapidly growing movement of people who are working together to tackle one of the biggest social problems facing us today. We're so excited for you to join the family!

Who are we?

We're on a mission to set people in our nation free from a life sentence of debt, poverty and their causes. Our 618 services, including Debt Centres, Job Clubs, Fresh Start and Life Skills groups, are all run in partnership with local churches, meaning we can offer our clients not only expert practical support, but companionship, hope and a chance to hear the gospel too.

CAP Job Clubs

All CAP's services are run in partnership with local churches to engage and support people in their communities. CAP Job Clubs are designed to help job seekers find work, as well as offering them the opportunity to hear the gospel. Members are given the tools, skills and confidence to step back into employment through a combination of practical and emotional support – that's why the Department of Work and Pensions highly recommends our service.

Role

Your role as a CAP Job Club Coach will be to assist and support the CAP Job Club Manager in the set up and running of the group. You will directly train, support and encourage job seekers and help them to find appropriate employment. All of this must be done in a way that positively reflects the Christian faith and the core values of the charity.

You'll usually decide your minimum time commitment with the CAP Job Club Manager, but generally, it's in the region of two to four hours a week.

Because this role can involve working with vulnerable people, you'll need to have a Disclosure and Barring Service (DBS) check. Your church will need to apply for and fund a Basic Disclosure for you.

Please note, as part of this role, we ask that you have access to the internet and an active email address.

Accountabilities

- To support the CAP Job Club Manager in the weekly running of all three elements of the job club (Course, Community and Coaching) for a minimum of 26 weeks per year, according to the structure defined at training
- To intentionally demonstrate and promote the Christian gospel with members
- To participate in all initial and ongoing training in order to offer the best service possible
- To promote the work of CAP within your church
- To promote the work of CAP to friends, family and contacts to increase support and awareness of the charity – this includes encouraging support through the CAP Life Changer programme

Person

This bit's just the facts and formalities – excuse us for going all official on you! It's basically a breakdown of what you'll need to ace this role.

Experience

Essential

- Evidence of passion for the poor and evangelism, and outworking of this

Desirable

- Experience of mentoring or coaching
- Experience of leading a small group or project

Skills / Abilities

We know this is quite a list, but if you can tick off a few you're off to a strong start!

- The ability and desire to explain the gospel in a clear, relevant and natural way
- A compassionate, friendly, relational person who is able to lead and motivate others
- Excellent communication skills, in groups and in one-to-one environments
- Good time and task management
- Enjoys relationship building
- Ability to develop strengths, skills and motivation in others
- Experience of working both on your own and as part of a team
- Experience of working with a wide variety of people (beneficial to have experience of working with people on a low income)
- High emotional intelligence and understanding of the human factors involved in the role

At our core, we're:

- Passionate and compassionate: We do what we do because we care deeply about seeing people released from debt, poverty and their causes
- Excellent and generous: We go above and beyond for our clients
- Courageous: Who wants to settle for the same old when we can push for bigger and better?
- Fun and united: We're one big CAP family!
- Christ-centred: We know none of this would be possible without Jesus

Christian commitment

- Must be able to give both verbal assent to and practical demonstration of Christians Against Poverty's Statement of Faith and Core Values
- Must be able to actively take part in prayer and worship, whether individual, in a small group or corporately, as an expression of own personal faith and in line with CAP's Statement of Faith

Please note, this document is valid for six months from 01/11/2019. For the most up to date version, refer to our website: capuk.org/partner